



Union Center Fire Company, Inc.

PO Box 8800 Endwell, NY 13762-8800

Business: 607-748-1321 • Fax: 607-748-2471

Memo

To: All Members
From: Board of Directors
Date: July 17, 2012
Subject: Company Support Vehicle Policy

The purpose of this policy is to clarify which vehicles are to be used for Company-related business (e.g., meetings, errands, and for "out of house" fire & EMS training) when not involved in an incident. When non-Members are passengers, the vehicles may not be used to respond to incidents.

The vehicles to be used for these purposes are Utility 53 (primary) and Brush 53 (during off-season).

Non-Members are not allowed to drive these vehicles, but may ride in them, including out of state. All occupants must be seat-belted or restrained in an age-appropriate child restraint system. Nobody may ride on the exterior of the vehicles, except in parades.

Members must notify the Chief (or next in charge, if not available) with the purpose for use of the vehicle and provide a list of passengers. The Chief (or next in charge, if not available) will then notify the other Board members. If a conflict arises, training classes will take priority over all other events. If there is a conflict between two classes, use of the support vehicles will be determined on a first-come, first-served basis.